

Beech Hill Memorial Hall Safeguarding Policy

1. Purpose

This policy defines how the trustees of Beech Hill Memorial Hall operate to safeguard children, young people and vulnerable adults.

The trustees have a duty of care and are committed to the protection and safety of everyone who uses the hall including children, young people and vulnerable adults involved as participants in all activities and events. The trustees also have a duty to safeguard and support fellow trustees and volunteers.

2. Definitions

Children and young people are defined as those persons aged under 18 years old.

Safeguarding and promoting the welfare of children is defined as protecting children from maltreatment

Vulnerable adults refers to someone over 18 years old who has care and support needs and is unable to protect themselves against abuse or neglect or the risk of it.

3. Affected persons

All trustees and volunteers, all visitors and contractors and all those attending any activity in the Memorial Hall or on behalf of the Memorial Hall

4. Policy principles

Beech Hill Memorial Hall charitable trust has a zero tolerance approach to abuse. Beech Hill Memorial Hall charitable trust recognises that under the Care Act 2014, it has a duty for the care and protection of adults who are at risk of abuse. It also recognises its responsibilities for the safety and care of children under the Children Act 1989 and 2004. Beech Hill Memorial Hall charitable trust is committed to promoting wellbeing, harm preventions and to responding effectively if concerns are raised. All suspicions and allegations of abuse will be properly reported to the relevant internal and external authorities in a timely manner.

5. Procedures

All trustees will be made familiar with safeguarding responsibilities **and** ensure that they understand the principles set out in this policy at 3 above. This will be documented and reviewed on an annual basis.

There is no requirement for trustees to be DBS checked as trustees do not carry out activities for which DBS check is required.

All trustees, helpers or other volunteers will not have unsupervised access to children or vulnerable adults unless appropriately vetted.

The Memorial Hall charitable trust currently has no employees. Should the Memorial Hall charitable trust ever employ anyone, the trustees will follow safe recruitment practices.

A nominated trustee will be appointed to be responsible for child and vulnerable adult safeguarding matters. This person will have responsibility for reporting concerns that arise to the relevant safeguarding agency in a timely manner. The name of this person will be documented in Memorial Hall trustees meeting minutes.

The trustees will ensure the hiring agreement includes hirers responsibilities regarding safeguarding. Hiring will not be permitted unless hirer agrees to terms and conditions.

The trustees will carry out an annual review of this policy and date of review will be documented in meeting minutes.

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Review date: 4 Oct 22